
INSTRUCTIONS FOR SPE CERTIFICATE APPLICATION

Medical Exemption is Available for Certain Physical Conditions Only. MoDOT can only issue SPE Certificates to applicants who are not physically qualified because of *limb amputation, limb impairment, vision impairment, or insulin-treated diabetes mellitus*. If a person is not physically qualified to drive a commercial motor vehicle for *any other* cause or reason, then MoDOT cannot issue that person a SPE Certificate.

Terminology of State and Federal Programs. MoDOT can grant a medical exemption *only* by issuing a Skill Performance Evaluation Certificate (**SPE Certificate**) to an applicant-driver, pursuant to an application filed with MoDOT Motor Carrier Services. This differs from the federal program for interstate drivers, which issues SPE Certificates only to limb-impaired/amputee drivers, but instead issues “medical exemptions” for drivers with vision impairments or insulin-treated diabetes mellitus (ITDM). MoDOT designates its intrastate medical exemptions as SPE certificates because that term is authorized by Section 622.555 of the Missouri Revised Statutes (RSMo).

Individual or Joint Application. Applications for a Skill Performance Evaluation (SPE) Certificate to operate intrastate commercial motor vehicles must be filed by an individual applicant-driver, either alone, or jointly with a sponsoring employer. The enclosed instructions, application forms and materials are provided to help applicants prepare and submit the required application for a SPE Certificate.

Intrastate Drivers Only. MoDOT currently offers this program only for *intrastate* drivers. Anyone seeking a medical exemption for *interstate* transportation, or to drive across any state boundary, must submit an application to the Federal Motor Carrier Safety Administration (**FMCSA**) instead. But MoDOT may waive some state application requirements if an applicant for an intrastate SPE Certificate already possesses a valid interstate SPE Certificate, vision exemption or diabetes exemption issued by FMCSA. See the enclosed instructions and application forms for details.

Completed Applications Required. Please take the time to read this application and the attachments very carefully. Assure that the application is complete and all required additional information is attached before submitting it for consideration. Incomplete application packets will be returned. *Originals must be submitted to MoDOT*; however, please maintain copies of all documents for your records. **ALL BLOCKS MUST BE FILLED IN. IF THE QUESTION DOES NOT APPLY, FILL THE BLANK WITH EITHER "NOT APPLICABLE" OR N/A.**

Applicant Must Maintain Current Information. Every applicant shall certify that if any information provided to MoDOT in relation to his/her application, including (but not limited to) his/her address, physical condition, driving record, license status, or any other pertinent information, shall change or become incorrect after the information is filed with MoDOT, then he/she will immediately file amended or supplemental information, so that all relevant information provided to MoDOT is kept current and accurate.

How long will it take MoDOT to respond to my application? MoDOT will attempt to issue a final decision within 6 months after the date it receives your application. However, if you leave out important details or other information necessary for MoDOT to prepare a meaningful request for public comments on your application, or to schedule a Skill Performance Evaluation with you (if applicable), then MoDOT will attempt to issue a final decision within 6 months after the date it receives the additional information.

Required Documentation. The documents checked on the next page must be submitted to MoDOT with your skill performance evaluation (SPE) certificate application packet. This information is required by state law under Section 622.555, RSMo, and MoDOT Administrative Rule 7 CSR 10-25.010. If an applicant is not physically qualified because of *two or more* of these disabling physical conditions, then the applicant must submit the required documentation relating to each of those conditions, as described in the following paragraphs. If you have multiple disabling conditions, but any of the forms applicable to your conditions are not included, or are not checked, then you must contact MoDOT to request the necessary forms.

IMPORTANT: MoDOT is not responsible for selecting the medical specialist(s) needed to complete the application, or for any expenses incurred. These are the applicant's responsibility.

LIMB IMPAIRMENT OR AMPUTATION. These documents are provided, and must be completed and submitted with every application for a SPE Certificate by a person with a *limb impairment or amputation*. This information is required, in part, by Title 49 Code of Federal Regulations, Section 391.49 of the Federal Motor Carrier Safety Regulations (FMCSR). A board-certified or board-eligible orthopedic surgeon, doctor of physical medicine or physiatrist must complete the Medical Evaluation Summary. Although you may choose any qualified medical specialist, we recommend that you go to a physical rehabilitation facility for this examination. These facilities and their personnel generally have more experience in evaluating the amputee or a limb-impaired individual.

- ☐ Application for Skill Performance Evaluation (SPE) Certificate to Operate Intrastate Commercial Motor Vehicles (Applicant with Limb Impairment or Amputation) (**SPEC-1 FORM**)
- ☐ Medical Evaluation Summary (**SPEC-A FORM**) (Limb Impairment or Amputation Only)

VISION IMPAIRMENT. These documents are provided, and must be completed and submitted with every application for a SPE Certificate by a person with *impaired vision*. This information is required, in part, by Title 49 Code of Federal Regulations, Sections 381.300 to 381.330 of the Federal Motor Carrier Safety Regulations (FMCSR).

- ☐ Application for Skill Performance Evaluation (SPE) Certificate to Operate Intrastate Commercial Motor Vehicles (Applicant with Impaired Vision) (**SPEC-2 FORM**)
- ☐ Optometrist/Ophthalmologist Certification (**SPEC-D FORM**)
- ☐ Affidavit of Driving Experience (**SPEC-E FORM**)

INSULIN-TREATED DIABETES MELLITUS. These documents are provided, and must be completed and submitted with every application for a SPE Certificate by a person with *insulin-treated diabetes mellitus*. This information is required, in part, by Title 49 Code of Federal Regulations, Sections 381.300 to 381.330 of the Federal Motor Carrier Safety Regulations (FMCSR), and by implementing decisions of the Federal Motor Carrier Safety Administration and MoDOT.

- ☐ Application for Skill Performance Evaluation (SPE) Certificate to Operate Intrastate Commercial Motor Vehicles (Applicant with Insulin-Treated Diabetes Mellitus (ITDM)) (**SPEC-3 FORM**)
- ☐ Optometrist/Ophthalmologist Certification (**SPEC-D FORM**)
- ☐ Affidavit of Driving Experience (**SPEC-E FORM**)
- ☐ Endocrinologist Certification (**SPEC-F FORM**)

ALL APPLICATION TYPES (FORMS PROVIDED). The following documents are provided, and must be completed and submitted with *every* application for a SPE Certificate:

- ☒ Statement of Treating Physician (**SPEC-B FORM**)
- ☒ Waiver or Privacy Regarding Personal Health Information (**SPEC-C FORM**)
- ☒ HIPAA Compliant Authorization for Release of Information
- ☒ Physical Examination Form and Medical Examiner's Certificate Form
- ☒ Road Test and Road Test Certification Form. A motor carrier or a person who is competent to administer the test and evaluate its results must administer the road test.
- ☒ Driver Employment Application Form. This form is provided for your use if you do not have a copy of the last one you completed for your last employer.

ALL APPLICATION TYPES (APPLICANT MUST OBTAIN/PROVIDE FORMS). These documents are NOT included with this package, but instead must be obtained and/or provided by the applicant, and then must be submitted with *every* application for a SPE Certificate:

- ☒ Copy of State motor vehicle driving record (MVR) for the past 3 years from each State in which you held a driver's license or permit.
- ☒ Copy of your SPE certificate, exemption or waiver of certain physical defects issued by FMCSA or the individual State(s), where applicable.

If you have any questions, please contact Kathy Hatfield, Motor Carrier Specialist at 573-522-9001, or (toll free) 866-831-6277.

Please return your completed application to:
ATTN: MEDICAL EXEMPTION PROGRAM
Motor Carrier Services
P.O. Box 893
Jefferson City, MO 65102-0893